



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Public Health
Office of Emergency Medical Services

Bill J. Crouch
Cabinet Secretary

Catherine C. Slemp, MD, MPH
Commissioner & State Health Officer

Minutes
EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL
September 10, 2019

Members Present

Dr. Lisa Hrutkay
Trish Watson
Glen Satterfield
David J. Weller
Paul Seamann
Donna Steward
Connie Hall
Jim Kranz

Members Absent

Nancy Cartmill
Brenden Brown
Chad Lindsey
Edward Hicks

OEMS Staff

Dr. Michael Mills
Candace Facemyer
Vicki Hildreth
Jerry Mullins
Terri O'Connor
Sherry Rockwell
Laura Forren

Guest

Mike Freeman
Patrick Cornell
James Higginbotham
Torie Geis
James V. Hill
Dr. P.S. Martin
R. Craig Horn
Phillip Bolt
Chris Eades
John Paul Jones

Guest

Cheryl Whitt
James Taylor
Kevin Duckwall
Doug McDonald
Rita White
Kurt Gainer
James Taylor
Michael Jenkins
Shirley Morrison
Jerry Long
Matthew Crawford
Mike Alt
Joe Spray II
Deso Polgar
Jeffrey White
E. Janie Ward
Richard Todd
Matt Cashdollar

I. Welcome, Introductions and Roll Call

Chairman Weller called the quarterly meeting of the Emergency Medical Services Advisory Council (EMSAC) to order on September 10, 2019 at 1:06 PM at the RETI Braxton Technology Building, Sutton, WV. Chairman Weller welcomed members and guests. Roll call followed

A moment of silence and prayer was held in remembrance of the tragic loss of the Jan Care employees.

II. Approval of May 14, 2019 Minutes

Motion made by Donna Steward to approve the minutes of the May 14, 2019 regular statutory meeting as presented. Motion seconded by Paul Seamann. Motion carried.

III. Chairman Report

Chairman Weller reported as of August 8, 2018 the Honorable Governor Jim Justice appointed two new members to EMSAC. Ms. Marsha K. Knight was appointed for the term ending June 30, 2021 representing emergency medical services training officers or representatives. Mr. Chad Lindsey was appointed for the term ending June 30, 2021 representing the State Fireman's Association and succeeds Mr. Jeff Kady.

The joint State Fire Association and EMS report meeting will be held on September 24, 2019 during legislature. The State Fire Marshal will be reporting on the State Fire Association and Chairman Weller will be reporting on EMSAC and OEMS.

IV. EMSAC Committee Reports

Special Interest

Mr. Seamann reported that the Special Interest committee now has seven components.

- **Community Paramedic (CP) Program Update – Paul Seamann**
CP program is still not tied in with the EC3 CMS Program. It is operating as it should but is still limited in scope of practice.
- **Critical Care Transport (CCT) Update – Paul Seamann**
It has been one year since the Guidelines updates. Program is moving forward.
- **C2IFT (Class 2 Interfacility Transport) Update – Paul Seamann**
The C2IFT slides are complete pending a few updates (curriculum, education curriculum, training etc.). The anticipated roll out is moving forward.
- **C3IFT (Class 3 Interfacility Transport) Update – Paul**
C3IFT is a more complicate roll out. It is moving forward with completion anticipated by this fall.
- **EMSC – Vicky Hildreth**
EMSC funds have been utilized to purchase one ACR 4 (ambulance child restraint) for every ambulance in the state at a cost of \$700-\$800 thousand dollars. This is approximately three months out by the time it goes through bidding and state purchasing.

EMS in conjunction with the West Virginia Heart Safe School Accreditation program will utilize funds to purchase one hundred and one (101) AEDs for West Virginia schools that do not have an AED on site. Training will also be provided. Senate Bill 640 is tied into the Heart Safe School Accreditation Program and the AEDs. Additional information will be provided soon.

- **Pediatric Emergency Care Coordinator (PECC) – Sherry Rockwell**
95 agencies now have a PECC on staff. Ten agencies remain for 100% completion.
- **Stop the Bleed – Vicki Hildreth, Paul Seamann**
EMS funds have been utilized to purchase approximately two hundred plus (200) Stop the Bleep wall mount kits for schools. Dr. Kyle Hurst, Emergency Medicine physician at United Hospital Center will be taking the lead for Stop the Bleed training. This program is moving forward across the state.
- **RN to MCCN / RN to Field Paramedic Only – Paul Seamann**
A subcommittee was appointed with Rita White (KCEAA), Clinton Burley and Nick Cooper (Healthnet).

Administration – Chairman Weller

In order to provide enhanced communication and teamwork between EMS affiliations a proposal was submitted to the Medical Policy Care Committee (MPCC) to hold all meetings within a two-day period. EMSAC's quarterly meeting would be moved from Tuesday to Thursday one day prior to MPCC with the same existing schedule – Committee meetings starting at 9:00 AM and EMSAC following at 1:00 PM. MPCC would meet on the following Friday. This would allow the Regional Medical Directors, Medical Command personnel and EMSAC members to be available for all meetings thus reducing roundtrip travel to two separate meetings. MPCC approved the motion for this change during the July 19, 2019 meeting. Glenn Satterfield made motion for EMSAC to adopt the new schedule. Motion seconded by Donna Steward. Motion carried.

MPCC will meet as usual on October 18, 2019. Connie Hall made motion to wave the December 2019 EMSAC meeting and convene on January 16, 2020. Motion seconded by Glenn Satterfield. Chairman Weller to provide schedule.

National Registry Update – Chairman Weller

The State Education Tracking System (SETS) will become effective October 1, 2019. West Virginia is the first in the nation to roll out the Nation Registry State Education Tracking System.

Red light permits for EMS

Tabled until new OEMS Director is on board September 16, 2019.

Safety - Chairman Weller, Connie Hall

- **Benefits - Death in Line of Duty – Connie Hall**

The Public Safety Officers' Benefits (PSOB) Program provides death and education benefits to survivors of fallen law enforcement officers, firefighters, and other first responders, and disability benefits to officers catastrophically injured in the line of duty. The safety committee made recommendation to have the line of duty beneficiary forms available with the employee orientation and or employment packet in addition to updating existing forms making changes if necessary. No action taken.

- **Commission on Accreditation of Ambulance Services (CAAS)**

Motion made by Connie Hall to adopt the new CAAS standard for remount. Donna Steward seconded the motion. Motion carried.

Policy/Procedure & Protocol – Chairman Weller reported the following

- **RN to Paramedic Policy**

A subcommittee was appointed with Rita White (KCEAA), Clinton Burley and Nick Cooper (Healthnet) to review and edit this policy. Motion by Paul Seamann to table until the policy has been resubmitted. Motion seconded by Connie Hall. Motion carried.

- **OEMS Instructor and Educational Policy**

Reviewed during committee.

- **Protocol 4901 Airway Management – Protocol Submission**

This relates to an incident that was identified during the Regional Medical Review committee meeting. EMT and Paramedic curriculum tells you that you should not use a nasal airway in a patient with a head injury. Protocol 4901 does not specifically address this issue. The universal protocol states when in doubt and or have questions call Medical Command.

The submission change requests permission to use the nasal airway under specific medical conditions. Dr. Michael Mills pointed out that OEMS has always stressed calling Medical Command when in doubt. Legislative Rule 64CSR48 2.26 states that the Medical Command Center provides online medical direction to EMS personnel using patient treatment, triage and transportation protocols and guidelines approved by OEMS. The Medical Command Physician has ultimate authority and responsibility for patient care activities provided on a specific EMS incident. In depth discussion followed. Motion made by Connie Hall to deny this protocol change. Motion second by Donna Steward. Motion carried.

- **Certification / Recertification Policies – Utilizing the State Education Tracking System (SETS)**

The Certification/Recertification policies were reviewed in committee with no opposition. Chairman Weller addressed specific points of the policy as it now incorporates the State Education Tracking System (SETS). They are written to

maintain National Registry and State Agency requirements for every level. Motion made by Paul Seamann to approve and adopt new policy. Motion seconded by Connie Hall. Motion carried.

Chairman Weller addressed specific points of SETS as discussed during committee. By utilizing sets, there will be no paperwork exchange as everything will be electronic. SETS will go live October 1, 2019 to correspond with Nation Registry recertification. This requires the new certification/recertification policy to also become effective October 1, 2019. SETS was incorporated in the established policy in addition to basic clerical cleanup. This did not alter the content of the policy that was put in place last January. Motion made by Connie Hall to release the policies immediately without the 30-day comment period. Motion seconded by Donna Steward. Motion carried. Motion rescinded by Connie Hall.

Motion made by Donna Steward to put out the Certification / Recertification Policies which incorporate the State Education Tracking System (SETS) for a 30-day comment period. Motion seconded by Connie Hall. Motion carried.

Motion made by Paul Seamann to operate and function under the draft policy until the 30-day comment period is complete. Motion seconded by Glenn Satterfield.

Training – Chairman Weller

- **Required Documentation**

The training committee discussed the importance of additional documentation, instructor paperwork etc. required by Workforce Section Chief Vicki Hildreth. Ms. Hildreth is trying to develop a base line educational program where everyone follows the same rules and is held to the same standards. To date there remains a large amount of missing information that must be gathered and put in place. The cooperation of the EMS community will be very much appreciated.

- **MOUs for Educational Institutes**

Due to various issues regarding MOUs the training committee discussed discontinuing the MOU process. Donna Steward made motion to eliminate the MOU process for the educational institutes. Motion seconded by Glenn Satterfield. Motion carried.

Medical Command – Jeremy Higginbotham

The committee discussed proposed changes to Medical Communication Policy 9106 using plain language to make it as simple as possible. See New Business Item No. 7.

V. Special Reports

OEMS Report – Dr. Michael Mills

- OEMS has hired a new director. Mr. Robert Brankline will start September 16, 2019. Director Brankline has over thirty years EMS experience and will be an asset to OEMS.
- OEMS will be hiring an epidemiologist to work with OEMS grants. We are currently utilizing DHHR epidemiologists to assist with our current grants.
- OEMS is still in need of an Agency Licensing Coordinator. Ms. Laura Forren is filling part-time doing the vehicle inspections. OEMS has approval to hire two new inspectors.
- An MOU has been developed between WVPST, OEMS and RETI to make this facility (RETI Braxton Technology Building, Sutton, WV) a Pearson VUE test facility. RETI has agreed to provide a test proctor that will be available at this

facility. The required equipment has been ordered and an exception has been granted for the use of laptop computers.

- OEMS is working hot and heavy on the transition to ESO from Continuum. ESO is a for profit corporation that purchased continuum from UNCpic. Due to legalities the state cannot maintain the current contract. This is in the hands of our legal department. Information will be supplied when available.
- OEMS continues to work to resolve the current data issues stemming from the data conversion. We now have some major payers assisting us with the effort.

Air Medical – Clinton Burley

Nothing to report

VI. Old Business

1. EMS Red Lights Permits

Tabled

VII. New Business – Chairman Weller

1. Recertification Policies and Procedures all levels

See EMSC committee reports

2. SETS

See EMSC committee reports

3. MOU's for educational Institute equipment

See EMSC committee reports

4. RN to Paramedic Policy - Tabled

See EMSC committee reports

5. Meeting Format Proposed

6. CASS remount standards to the agenda

See EMSC committee reports

7. Medical Command Policy

Chairman Weller addressed the policy change regarding calling medical command. Glenn Satterfield made motion to accept the policy with the change. Motion seconded by Donna Steward. Motion carried. Policy will move forward to the 30-day comment period.

8. Proposed EMS Certification Classifications

Discussion regarding OEMS having a card endorsement process vs. separate a card for each certification. Discussion followed. No action taken at this time.

VIII. Good of the Order

Thank you to Viki Hildreth for utilizing funds to purchase microphones for the EMSAC meetings.

Chairman Weller reported that EMSAC has five board member openings remaining to be filled.

Adjournment

Motion to adjourn made at 2:25 PM. Motion seconded and carried.

Next meeting January 16, 2020 – RETI Braxton Technology Building

Special Interest – 0900-0930

Administration – 0935-1005

Safety – 1010-1040

Policy/Procedure & Protocol – 1045-1115

Training – 1120-1150

Medical Command – 1155 -1225

EMSAC 1:00 PM

(Times may be adjusted for new committee format that includes Medical Command)