

Policy Name: Advance Care Technician (ACT) Recertification
Policy Number: 6.4.4-020113

PURPOSE: To establish requirements necessary for all applicants seeking recertification and authorization to be credentialed and practice at the Advanced Care Technician level.

POLICY: To ensure consistent standards and procedures for recertifying as an Advanced Care Technician (ACT) in West Virginia.

PROCEDURE/REQUIREMENTS:

- A. Maintain National Registry certification for ACT and fulfill the following criteria:
1. Apply for recertification between September 30 and December 31 prior to the end of the applicant's certification period.
 2. Apply in a format advocated by the Commissioner.
 - a. By completing either an online application or a current updated paper application.
 3. Submit the appropriate fees as required in §64 CSR 48-6.9.
 4. Continuously meet all requirements for EMS personnel as described in §64CSR 48.
 5. Disclose any limitation or exclusion by any EMS agency, EMS Medical Director, or any other healthcare profession certification or licensing authority in any state, territory the U.S. Military Services.
 6. Possess a valid CPR certification prescribed by the Commissioner.
- B. If applicant **does not** have approved fingerprints on file, then the applicant must:
1. Have applied for and been cleared by the state and National background checks for WVOEMS including, but not limited to the following as required in WV Code §16-4C-8.1.1:
 - a. State and National Criminal background check as directed by the WVOEMS in compliance of WV Code §16-4C-8.1.
 - b. Child support status.
 - c. Sexual offender registries.
 2. Federal or state medical practice exclusions or limitation.
- C. Educational Hours Requirements:
1. Complete all continuing education requirements and topics as outlined by the NREMT. The mandatory core content and the flexible core content must be met as listed online.
 2. Refresher training may be obtained in a formal course, or through an approved in-squad CE program.
 3. EMS CE must be WVOEMS approved.



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4. Continuing Education Coordinating Board for Emergency Medical Services (CECBEMS) approved and documented distributive education may be accepted by approval of WVOEMS.
5. Specialized Required Education:

<u>Special Topics</u>	<u>Hours</u>
WVOEMS approved Mass Casualty Incident (MCI) Awareness and Operations or higher	6 hours (one time requirement)
HazMat Awareness training meeting OSHA 1919.120 or higher standards	4 hours yearly

6. Successfully complete all skills evaluations as required by WVOEMS.
- D. Applicants must meet all requirements outlined for WV State Track as well as all requirements for maintaining National Registry certification. If the applicant's National Registry certification is based on the standards of another state, additional education and skills performance may be required as directed by the Commissioner.
- E. Meet other requirements established by the Commissioner.

APPLICABLE CODE/RULE: WV Code §16-4C-6, §16-4C-8, and §64 CSR 48-6.

Effective Date: February 1, 2013

Approved: *Mark Shal*