

**EMS for Children Advisory Committee**  
**Days Inn Conference Center**  
**Flatwoods, WV**

**Meeting Minutes**  
**November 10, 2010**

Members in Attendance	Members Absent	Guests Present
Cindy Cramer (via conference call) Robert Dozier Vicki L. Hildreth Debbie Kyle Jerry Kyle Alisha Samples Dr. Elizabeth Scharman Karen Scheuch John Thomas Deron Wilkes	Jeff Bowles Penny Byrnside Leisel Caten Teresa Evans Daniel Foster Paula Fields J. Mike Hartzog Amy Johnson-Veazey Nimish Mehta Kenneth McCord Jerry Rhodes Heidi Staats	Trish Anderson Mark Holmes Drema Mace Rachel Moses Dr. Lee Smith March Tucker Sandy Wimbish

**I. Welcome (Karen Scheuch)**

Karen Scheuch called to order the regular meeting of the EMS for Children Advisory Committee at 10:21 a.m. Introductions of members and guests were made.

**II. Approval of Minutes (Vicki Hildreth)**

Jerry Kyle suggested two (2) changes be made to the August 12, 2010 meeting minutes: Change EMS act to rules on page one (1) and add Protocols to Children with Special Health Care Needs on page three (3).

John Thomas made a motion to approve the minutes as amended. Alisha Samples seconded. Motion carried.

**III. General Updates (WVOEMS) (Jerry Kyle)**

Jerry reported that OEMS held several informational regional meetings across the state that numerous EMS personnel attended. Topics covered included the data system, OEMS Rules, and an overview of the EMSC program was given. In addition, each EMS agency received a Pedi-Mate child restraint for each of their licensed ambulances and aircraft, which Vicki showed the committee.

Interviews will be held on November 15<sup>th</sup> and 16<sup>th</sup> for two positions within the Regulatory Section.

March Tucker, Regulatory Section Chief, was introduced and gave an overview of his section, which includes EMS personnel certification, Agency Licensure and the Investigative unit.

**IV. STEMS Update (Drema Mace)**

Drema introduced Sandra Wimbish, a technical writer from Duke University, who will be working on special projects within the office for the next four to five months.

Dr. Lee Smith thanked the Committee for the opportunity to attend and learn more about the EMS for Children program.

**V. Operations Update (Deron Wilkes)**

Deron discussed the School Nurse Emergency Care program, which was developed in Connecticut and teaches school nurses how to handle emergency situations. It is a three day course held over the summer with a workshop taught by emergency room and school nurses. It provides twenty-two (22) contact hours upon completion. Skills lab include trauma, orthopedic, and disaster preparedness. Connecticut is interested in taking part in a train the trainer program, which could possibly be housed at Camp Dawson. Twenty-five school nurses would be trained across the State, and all educational material would be included. A funding proposal has been given to the Office of Maternal and Child Health. More information should be available by the next meeting.

Committee members were then given an overview of the Hug-A-Tree Program, which teaches children what to do should they become lost in the woods. This program was shown at the State Fair as well as across the state, including to 800 students at New River Elementary, and 400 in Mineral Wells. New River Elementary students drew pictures of what they learned from the program, which Vicki distributed for Committee members to see. Each Committee member was given a Hug-A-Tree kit and the video was shown.

Following the Hug-A-Tree video, the Committee discussed the parental unit of the program, lost children statistics for WV, and possible venues for the program including schools, 4H clubs, and boy and girl scouts. Members were encouraged to spread the word about the program, and anyone interested should contact Vicki.

**VI. EMSC Program Updates (Vicki Hildreth)**

Pedi-Mate Restraints were distributed to all licensed ambulances and aircrafts across the state. The Committee discussed ways in which to instruct EMS personnel in the use of Pedi-Mates.

Five additional Performance Measures were added to the grant (attached). Committee members discussed possible ways to meet Performance Measure 10, which requires Cultural and Linguistic competence be met.

A handout showing the current status of Andy the Ambulance was distributed. Educational materials will also accompany Andy, which should arrive by the first of the year.

Two Equipment Proposals totaling \$500,000 were submitted to OMCH. Total funding should be determined by the first of the year.

There is \$80,000 in carryover money and a third request has been submitted. One potential use of the money is to purchase Broslow Bags, which come with everything needed to be ARK certified, but without the medication. They cost around \$1,600 each and any extras could be put on Critical Care trucks.

**VII. EMS Data (Bob Dozier)**

Bob went over data handouts, which showed total runs broken down by age groups. Data is still not completely accurate, because all agencies have only been reporting electronically since July. Data will be more specific as it is refined. Any data reports Committee members would like to see generated can be done by Bob via Vicki.

**VIII. Committees Updates**

Vicki reported that regional meetings for ARK program are ready to be scheduled after the document is finalized and approved by the Committee (attached). Regional meetings will explain the program and roll it out to hospitals.

Dr. Scharman mentioned that hospitals will respond better to ARK if a letter is sent out first from the Hospital Association. Dr. Smith went over his comments to the draft document (see attached), and suggested adding a comment section to each heading so that the Hospital can list what they have on hand. Elizabeth Scharman, Dr. Smith and Debbie will meet to further define the medications section and forward to Vicki by next week.

A committee is still needed for the Children with Special Health Care Needs Protocols. Possible contact with Women's and Children Hospital was discussed.

**IX. Child Passenger Safety Course**

Trish Anderson from Governor's Safety Highway distributed Safety Seat Emergency Identification stickers, which are posted on the WVOEMS EMSC website. A Child Passenger Safety Course is scheduled for January 11 – 14, 2011 in Beaver. There are currently 206 certified technicians in the State. Incorporating the course into the ESCAPE conference, held the last week of February, was discussed.

**X. Wrap-Up**

The next EMSC Advisory Committee meeting is scheduled for February 10<sup>th</sup>, 2011 at 10:00 a.m. at Stonewall.

**XI. Adjournment**

Vicki Hildreth made a motion to adjourn the meeting. Debbie Kyle seconded. Meeting adjourned at 2:36 p.m.