

**EMS for Children Advisory Committee
Professional Development Center
State Police Academy
Institute, WV**

**Meeting Minutes
May 13, 2010**

Members in Attendance	Members Absent	Guests Present
Leisel Caten Cindy Cramer Robert Dozier Vicki L. Hildreth Amy Johnson-Veazey Debbie Kyle Jerry Kyle Karen Scheuch John Thomas	Cathy Capps-Amburgey Jeff Bowles Penny Byrnside Alysha Crawford (Alternate) Teresa Evans Paula Fields Daniel Foster J. Mike Hartzog Nimish Mehta Kenneth McCord Jerry Rhodes Alisha Samples Elizabeth Scharman	Rachel Moses

I. Welcome(Vicki Hildreth)

Vicki Hildreth called to order the regular meeting of the EMS for Children Advisory Committee at 10:14 a.m.

II. Approval of Minutes (Vicki Hildreth)

John Thomas made a motion to approve the minutes from the February 4, 2010 meeting as presented. Debbie Kyle seconded. Motion carried.

III. General Updates (WVOEMS) (Jerry Kyle)

Jerry reported that Deron has been temporarily reassigned for the next six months to the Cabinet Secretary's office to manage a non-EMS related project.

OEMS is currently rewriting the EMS Legislative Rule, with changes that should have a minor impact on the EMSC program.

Sean Carver has been hired as the EMS Planner for ninety-days. She is focusing on the medical evacuation in the event of the Bluestone Dam failure. This position is funded through Threat Prep.

NASEMSO/Grantee Meeting will be held in Bethesda, Maryland from May 25 – 27, 2010.

There will be an EMS Data Workshop with OEMS and various EMS agencies and hospital representatives throughout the state held in Flatwoods on June 9th, 2010, to discuss the trends found in EPCRs. It is partially funded by DHHR's Cardiovascular Health Program.

EMSC will sponsor a pre-conference program at the EMS Conference scheduled for November 18, 2010.

TSN's Statement of Work begins July 1, 2010. Included is support of EMS activities including travel expenses across the state for Council Members as well as ARK roll outs and site visits across the state.

The new Medical Director should be announced by the end of the month.

Drema Mace has been hired as the new Administrative Director and will begin May 17th. She will be based in the EMS office in Charleston.

IV. EMSC Program Updates (Vicki Hildreth)

Vicki reported that the Continuation Grant was approved and lasts through February 28, 2011.

Vicki drafted a proposal for Pedi-Mate Child Restraints and 1,000 are currently on order with partial funding from the Office of Maternal and Child Health.

Vicki sent to feds a request for partial data collection exemption regarding PM 73, Ambulance Equipment and Supplies. WV meets on a 1:1 match on all items on the National Recommended Pediatric Equipment List except for ET tubes and the wording regarding syringes. If granted, NEDARC will not require surveying of these two items.

The 2010 State Fair will focus on ATV Safety and the Hug-a-Tree program. Cindy Cramer's office will help with these projects.

EMSC had a booth at Kiddodde, a health and safety event for children, held May 1st, 2010 at Thomas Memorial Hospital. Through contacts, Vicki secured approximately thirty child size bicycle helmets to distribute at the State Fair.

Committee members were asked to look over the handout titled "When Do I Call an Ambulance for My Child?" and provide feedback on the contents.

Vicki discussed Andy the Ambulance, which is an interactive ambulance for children. \$10,000 in the Grant has been allotted to purchase it and it is hoped to be used at the State Fair.

EMSC has received several Hug-A-Tree educational materials including whistles with LED lights, trash bags, coloring books, crayons, and pencils.

National EMSC day is May 19th 2010. Vicki is looking to set up at Kenna Elementary. The Committee suggested putting out a press release to generate more interest.

Cindy informed Vicki that Bob Tipton coordinates a bike rodeo for kids on weekends and she could contact him to see about implementing this program statewide.

Bob went over the handouts regarding EMSC data and gave a report on current PREMIS statistics. At the Committee's request, he will take data from the "Child Select Injury Cause" report and generate another report broken down by age. The Committee was asked to provide input into how they would like future data to be reported.

Vicki mentioned contacting the coordinators of Street Smart, a program in Florida that teaches children and teens the dangers of texting and driving, the importance of wearing a seatbelt, and other aspects of vehicle safety.

Vicki said she would start forwarding all emails she receives regarding EMSC to Committee Members so they can keep up with current news, events, etc.

V. Always Ready for Kids (ARK) (John Thomas and Vicki Hildreth)

John reported that an ARK Planning Committee Meeting was held on April 6th. He and Vicki met with Dr. Nimish Mehta, and they reviewed and discussed updating the Hospital Self-Study and the Pediatric Equipment and Supply List. Vicki asked Committee Members to look over these documents and provide their comments. Dr. Mehta recruited two nurses to serve on the Planning committee: Erin Abbott and Lindsay Hartlaub.

Once the Pediatric Equipment and Supplies list is finalized, Amy will distribute it to the hospitals.

Vicki reported that once the Self-Study and Equipment and Supply lists are finalized, the Planning Committee will work on education and the educational rollouts should begin in July, 2010.

VI. Election of Chairperson

Debbie Kyle made a motion to elect Leisel Caten as Chair of the EMSC Advisory Committee. Motion seconded by Amy Johnson-Veazey. Motion Carried.

Amy Johnson-Veazey made a motion to elect Karen Scheuch as Co-Chair of the EMSC Advisory Committee. Motion seconded by Debbie Kyle. Motion carried.

Debbie Kyle made a motion to elect Cindy Cramer as Secretary of the EMSC Advisory Committee. Motion seconded by Karen Scheuch. Motion carried.

Committee members looked over the By-Laws and found a minor wording change on page four. Jerry made a motion to adopt the changes as suggested. Motion seconded by Leisel Caten. Motion carried.

Vicki pointed out that the Committee will lose the MCH, Police and Threat Prep representatives. These slots will have to be filled in the future.

VII. Committees

Vicki went over the website development handout, which contains notes on the contents of each state's EMSC webpage. She will send an email to Committee members asking for their suggestions regarding webpage content.

Vicki will be requesting help with Children with Special Health Care Needs Protocols and will send Committee members examples from other states.

VIII. Wrap-Up

Vicki will send out an email two weeks before each meeting asking for agenda items.

The next EMSC Advisory Committee meetings are scheduled for August 12th and November 11th at 10:00 a.m. at the Professional Development center, Institute, WV.

John Thomas made a motion to change the annual meeting scheduled for November 11th to November 10th given the holiday. Debbie Kyle seconded. Motion carried.

IX. Adjournment

Jerry Kyle made a motion to adjourn. John Thomas seconded. Meeting adjourned at 12:04 p.m.