



EMS Personnel Legal Recognition Policy

The following shall guide the application and issuance of EMS personnel certifications for individuals not trained in West Virginia-approved EMS education programs.

- A. Applicant shall:
1. Submit a completed application to the appropriate WV EMS TSN Field Office – lack of EMS agency affiliation does not stop process.
 2. Submit criminal background check application as specified in Policy 2.07.08.
- B. WV EMS TSN Field Office shall:
1. Assist applicant in completion of application and criminal background check requirements as needed.
 2. Forward completed applications to WVOEMS.
- C. WVOEMS shall:
1. Verify criminal background check information.
 2. Check Health and Human Services – Office of the Inspector General's exclusion list.
 3. Check child support status.
 4. Check National Healthcare Integrity and Protection Data Bank.
 5. Verify status with current licensing state(s).
 6. Verify status with National Registry, if applicable.
- D. Issuance of certification:
1. Current National Registry card holders will be certified to the end of year in which National Registry expires (i.e.: NR expires 3/31/09 – State certificate will expire 12/31/09).
 2. Former National Registry card holders will be certified to the end of the year in which current licensing State certification expires.
 3. For applicants never Nationally Registered:
 - a. WVOEMS will review individual's certification course to ascertain DOT equivalency.
 - b. If DOT equivalent, certification will be issued to the end of the year in which current licensing State certification expires.
 - c. If not DOT equivalent, applicant must:
 - i. Complete individually-determined equivalency training.
 - ii. Complete appropriate State recertification examination.
 - iii. Certification will be issued appropriate to the year for WV certification level and EMS agency status.
 4. For applicants with no State expiration, certification will be issued to end in the appropriate year for WV certification level and EMS agency status.
- E. EMT-B specific requirements:
1. Certification credentials sent to licensed WV EMS agency.
 2. Licensed agency's Squad Training Officer must ensure completion of WV enhanced scope of practice education within 15 days of card receipt.
 3. Verification for enhanced education will be through WVOEMS electronic CE records.
 4. Any EMT-B practicing without completing the required enhanced education in the appropriate time-frame shall have their certificate revoked.
- F. Temporary certificates will not be issued solely for the pending receipt of criminal background check results.

Certification Policy # 2.05.08

Effective Date: 7/8/08
Revision Date: 1/1/09

Approved: